

# LIBRARY AND EQUIPMENT SUBSIDY

Due May 10

School \_\_\_\_\_

Signature of Chairperson or Treasurer \_\_\_\_\_

INVOICE #	VENDOR	ITEM/S PURCHASED	AMOUNT Library / Equipment
# of Students _____	<b>TOTAL Purchases</b>		

(See back for instructions)

(See policy book for additional information)

The Conference will subsidize library/equipment purchases at a rate of 20% up to an amount of \$11 per student per year. (Example: 12 students in the school X \$11 per student = \$132 maximum for total library and equipment subsidy. Twenty percent of \$500 purchases = \$100. Since the maximum is \$132 for the school, the full 20% would be received.)

**Examples of items eligible for subsidy:**

Teacher desks  
Student desks  
Maps-Bible, geography, history  
Copy machines  
Science equipment-microscopes  
Permanent Playground equipment  
Whiteboards,  
Bulletin boards  
Projectors, TVs, DVD players  
Digital Cameras  
Free standing book shelves  
Computer software  
Library books  
Leveled Readers  
DVDs, CDs  
Document cameras  
Computers  
iPads

**Examples of items not covered:**

Textbooks  
Schools Signs  
Microwaves  
Refrigerators  
Window blinds  
Maintenance Items  
Built-in cupboards/cabinets  
Consumable Science Supplies  
Janitorial and Maintenance items  
Items considered part of actual plant

- Attach proof of payment to this form.
- Include signature of chairperson or treasurer.
- Mail form and proof of payment to the Office of Education by May 10.