

MICHIGAN RIGHT TO KNOW CHECKLIST

School _____

All chemicals used in our school were purchased as household items available to the general public and used in the original containers. (Principal's signature needed at the bottom of the page.)

(or)

All or some chemicals used in our school were purchased in bulk. Complete or verify the following 7 steps that need to be taken in order to comply with the MICHIGAN RIGHT TO KNOW LAW.

Chemical inventory sheets have been updated with the purchase/use of new materials.

The MSDS notebook has been updated with MSDS sheets on new materials and is placed in an accessible location.

MICHIGAN RIGHT TO KNOW files have been kept current with copies of request for MSDS sheets as well as letters of rejections/denials from manufacturers/suppliers.

The school's "Written Hazard Communication Program" is current and on file.

All hazardous material containers are properly labeled.

All new employees (including volunteers) have been trained and have signed the "training log".

Appropriate hazard communication posters are posted in a visible location.

To be signed by all principals:

To the best of my knowledge my school is in total compliance with the MICHIGAN RIGHT TO KNOW LAW.

Principal's Signature

Date